

# COURTNEY FOLEY

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Coldwater, MI 49036  
(517) 617-2681

## Objective

Seeking a full time teaching position at the elementary or middle school level.

## Educational Background

MA in Education from Michigan State University (2011)  
BA in Elementary Education from Adrian College (2002)  
Triple Minor in Mathematics, Natural Science, and Elementary Education

## Certificates/Licenses

Michigan: Professional Certificate –  
Elementary K-5 All Subjects (K-8 Self CC)  
Math (EX) 6-8  
Science (DX) 6-8

## Teaching Experience

### **Kindergarten/7<sup>th</sup> & 8<sup>th</sup> Grade Mathematics Teacher, St. Mary's Assumption, Bronson (August 2010 – 2013)**

- ❖ Developed and implemented a positive classroom management plan to provide a nurturing learning environment
- ❖ Created and utilized learning centers to support and extend student learning
- ❖ Utilized a variety of resources to create developmentally appropriate lesson plans for all subjects in order to prepare students for kindergarten and first grade
- ❖ Offered differentiated language instruction to challenge students of all abilities
- ❖ Campbell's Labels for Education Coordinator
- ❖ Responsible for teaching first and second grade students in the areas of science and social studies
- ❖ Maintained a flexible schedule in order to best meet the needs of all students within the school
- ❖ Planned spring open house and created a Powerpoint presentation to attract more students.
- ❖ Created a classroom website to better communicate with parents and extend learning opportunities from school to home
- ❖ Teaching both 7<sup>th</sup> & 8<sup>th</sup> grade math using Pearson Math series and online resources

### **3<sup>rd</sup>/4<sup>th</sup> Grade Teacher, St. Mary's Assumption, Bronson (August 2009 – June 2010)**

- ❖ Developed a consistent and structured classroom management plan in order to create an adequate and supportive classroom learning environment for all students that was focused on learning, activity, discovery, and accepting challenges
- ❖ Utilized various textbooks, curriculum guides, technology, and other sources to create interactive lesson plans for all subject areas
- ❖ Campbell's Labels for Education Coordinator
- ❖ March is Reading Month Coordinator
- ❖ Assisted with Spring Celebration of Talent Night 2010
- ❖ Implemented monthly service projects into a theme based curriculum
- ❖ Responsible for teaching first and second grade students in the areas of science and social studies
- ❖ Member of the 2009-10 school accreditation team
- ❖ Currently serving on School Advancement Committee

### **Rotating Teacher, Byron Center Public Schools (August 2007 – June 2008)**

- ❖ Long term substitute teacher of seventh grade mathematics (pre-algebra) and science
- ❖ Collaborated with team of four other teachers to provide educational opportunities for all seventh grade students
- ❖ Utilized a variety of sources including textbooks, scholarly magazines, and internet sites to create daily lesson plans for each class based on subject and student abilities

- ❖ Participated in all professional development including math articulation, district wide writing conference, bi-monthly staff meetings, tri-weekly team meetings, and weekly subject team meetings for both math and science teams.
- ❖ Responsible for all lesson planning, classroom management, testing and grading procedures within the seventh grade classroom
- ❖ Provided support for struggling students in grades K-6 at various elementary and intermediate school buildings
- ❖ Worked with small groups and individual students in the areas of language acquisition, reading, phonics, writing, mathematics, and social studies
- ❖ Maintained a flexible schedule when necessary to best suit the needs of students in the various schools

**Math and Language Tutor, students of varying abilities and grade levels  
(September 2005 – August 2007)**

- ❖ Offered in-home or on-site teaching for individual students
- ❖ Developed complete personal learning plan with goals for each student based on subject, grade level, achievement level, learning style, and special challenges
- ❖ Utilized a variety of sources including textbooks and internet sites to create daily lesson plans for each student
- ❖ Focus on hands on learning and learning through play whenever possible

**Kindergarten Teacher, St. Mary's Assumption, Bronson  
(August 2003 – August 2005)**

- ❖ Developed a consistent and structured classroom management plan in order to create an adequate and supportive classroom learning environment for all students that was focused on learning, activity, discovery, and accepting challenges
- ❖ Planned and created learning centers for the classroom including family living, dramatic play, discovery/science, puzzles & games, language, library, art, and mathematics
- ❖ Implemented monthly thematic units to encourage learning across the curriculum
- ❖ Responsible for teaching handwriting to students grade K-2
- ❖ Utilized various textbooks, curriculum guides, and other sources to create interactive, units with focus on real world applications in all subject areas
- ❖ Box Tops Coordinator
- ❖ March is Reading Month Coordinator
- ❖ Implemented monthly service projects into a theme based curriculum
- ❖ 2004 – 2005 Recipient of St. Mary's Teacher of the Year Award

**Work-Force Investment Act Science Teacher, Branch Area Career Center, Coldwater  
(June - July 2003, 2004)**

- ❖ Taught science for BACC WIA Program to students with special needs
- ❖ Created a five day curriculum for four groups of six students ages 13 – 15
- ❖ Planned and executed classroom experiments, discussion topics, quizzes, worksheets, activities, and tests to instruct students in the areas of biology, chemistry, forensic science, geology, and other branches of science

**References**

Mrs. Maureen Yesh  
Teacher, St. Mary Assumption School  
SnowPrarie Rd  
Coldwater, MI 49036  
(517) 278-6375

Mr. Dave Kubel, Principal  
St. Mary Assumption School  
204 Albers Rd  
Bronson, MI 49028  
(517) 369-4625

Chris Forrister, Title One Director  
Quincy Community Schools  
2891 Lake Drive  
Coldwater, MI 49036  
(517) 238-2165

Mr. Randy Sowles, Asst. Principal  
Branch Area Career Center  
415 Northshore Dr  
Coldwater, MI 49036  
(517) 278-4514

Dr. George Shirk, College Professor  
Adrian College  
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Mary Mather, College Professor  
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